

Bingham High School School Community Council Agenda

Date: Tuesday, March 31, 2020

Time: 4:00 PM

Location: Google Meet-Present Deborah Brown, Corey Fairholm, Keri Hall, Todd Hunter, Kristy Ives, Sheri Mattle, Tina Mitchell, Michelle Putnam, Sharon Richins, Becky Swain, Rodney Shaw and Rebecca Wells.

1. Welcome- Chair, *Becky Swain*

Becky Swain called the meeting to order and turned the meeting over to Rodney Shaw..

Rodney thanked members for joining the virtual meeting due to current circumstances with the school soft closure to approve the Land Trust Budget for the next school year. Sheri Mattle asked about an agenda for this meeting. Rodney advised that he recommends the council review the Land Trust Plan Goals for 2020-2021 that members have been provided previously to review, ask any questions and vote. He has to submit the plan this week. Due to virtual meeting constraints, he recommended all other agenda items be moved the next meeting when the council can meet in person.

2. Review and Approve 2020-2021 Land Trust Plan, *Rodney Shaw*

Rodney advised council members of the mute feature of the microphone. Members can turn it off and on when they need comment on the goals. Members can also submit questions on the chat feature and Rodney will review and answer them. He will review each goal and answer questions.. For procedural purposes, after a motion is called for, the council will have a roll call vote instead of an all in favor vote verbal vote. Rodney will ask each member to vote individually. He will also send a form that members can acknowledge electronically that they participated in the meeting. After a plan is approved by the council, he has another 10 to 12 hours of work to formally submit the plan on the land trust website.

Rodney advised that this year's land trust budget still had money. When he submitted the plan expenditure, there was still 120,000 in salaries that have not been taken out yet. The 2 chromebook labs that were purchased in August were coded wrong. It came out of the school equipment budget. He can work with the district to take the money from land trust and refund the school equipment budget. Generally he would suggest they purchase more carts but in the current situation the option is not available with supply shortages with all schools needing more technology. The carryover will be about \$20,000. Our allocation for this next year is about \$290,000. With the carryover, the budget will have \$311,250 to allocate for this next year.

The first goal provides all the language art teachers time to work in the PLC teams. If we want the teachers to provide the high quality PLC work needed at Bingham, they need the time to work together. It will pay for 4 days a year to collaborate together. The budget accounts for the cost of \$125 a day to provide a substitute teacher for each teacher. The total is estimated at \$7,500 is to pay for substitutes. The second part is to pay for an after school writing lab.. The language art teachers are very excited about it. They will model it after the math lab and how writing labs are run by universities. Previously, the math lab had a sign in to collect data on how much it is being utilized. This would be implemented as well. The goal also provides teachers

15 hours of paid time in the summer at about an estimated cost of \$25 an hour. The summer hours must be done at the school and the department would work as a team. They have to turn in all the artifacts or documents. This expenditure specifically targets language arts scores with the goal to increase student achievement in language arts. Sheri Mattle asked if the writing lab will be before and after school. Rodney advised that it will run similar to math. He is not positive of the hours right now. Becky Swain advised Math lab starts at 6 am. Rodney told the council that right now they have only talked about an after school lab. There could be money to run in the morning also. Todd Hunter asked how many language arts teachers will use the 60 days allocated by the goal. Rodney advised there are 14 teachers and 12 teachers are already using them. Todd asked how Bingham would incentivize participation in the writing lab. At this time, Rodney did not have incentives for students to use the lab. He will track the lab and make sure it is working and being utilized. If students are not using it, we won't continue to fund it. Right now, 3 language art teachers want to run the lab and the department is excited to offer but exact details are still to be determined. Tina Mitchell advised that currently a student with 32 hours of verified attendance at a math lab can earn .25 elective credit and it could be offered for the language arts lab as well. Tina offered that 2 or 3 students this past year earn the credit from the math labs. Todd asked what materials do the teachers use for summer hours. Rodney advised that the teachers use common state standards and assessments. Rodney wants the teachers to have the time and support to improve student learning and have accountability. Without this funding in the summer, teachers in the past just do it on their own. By offering paid time in the summer, the department is better prepared to increase student achievement. It's not a lot of money the average teacher will receive. It averages at only \$300 after taxes depending on the teacher. Corey Fairholm asked about measuring improvement of student writing from the lab. Rodney advised the ACT test and language art test scores will be one indicator. The biggest investment of this goal is in the teachers to really reach out to students. Sharon Richins asked about possible additional carryover from this year's plan since math lab cannot happen right now. Rodney advised it is a possibility. The math lab cost this year so far \$5,000. He will advise council so they can address that contingency if there is more carryover. If there is more money left than what is currently accounted for the council will look at needs for the first meeting or buy more chromebooks. The council can change and amend the plan in any future council meetings.

Goal 2 is to increase student achievement in science. The science department would also get 4 days for each teacher and 15 hours in the summer to increase PLC work. This goal is the same as the first except for a lab.

Goal 3 is to increase math achievement. The math department would get 4 days and 15 summer hours. There are 12 math teachers so the plan would pay for 48 days of substitutes. Math tutoring or lab would continue to be funded by the plan as well. The addition to this goal is to add an intervention during the school day. It will be available to the students during their math class. Rodney wants students to have a resource to go to when they need help. It provides a structured intervention. The summer hours will be used to create the structure for targeted support. The intervention teacher will help support the classes in session and provide a place to go to get help during their math class. Rodney informed the council that this is a new approach and they are planning to really help students achieve growth. Becky Wells advised that it would take over a 7th period. The intervention would let the intervention teachers do remediation with the group who needed it and those students who got the concept could enhance their learning with their class teacher. It would be almost a

second teacher to go around and help other students for most classes. Becky Swain asked about it being available every single class period. Rodney advised there are currently 5-6 teachers interested in working as the intervention teacher for a period. The master schedule is being worked on and they are hoping to have teachers for 5 of the 8 periods of the day. 7 periods of math intervention would be funded as long as the school can set up teachers interested. For the 8th period, Rodney would need to fund it by the school funds. Sheri Mattle asked about its effect on class size. Rodney advised that they have the same number of teachers as last year. It will not affect class size. There are concurrent enrollment classes with 3 students in them. We are not losing math teachers. We have 12 and will maintain 12. The class size will still remain a little lower even with adding intervention periods. Sharon Richins asked if the students will get out of class to go to intervention. Rodney advised yes. Students will go during their math class but it will be structured and teacher approved. Todd Hunter asked about the metrics and quantifying success. Rodney offered that having a smaller group for a teacher to provide targeted support for those students in need of growth or achievement in math can be reflected in test scores. Todd asked about how successful the math lab data is to help us know the metrics for success. Becky Wells advised the students sign in and sign out of tutoring. They average 3 to 25 students each morning or afternoon. The number increases with around test dates. There are generally 2 to 3 students who earn .25 elective credit. Becky advised the council that there has been no survey of students on how it they feel it helps. Parents are appreciative. Todd works in measurement and metrics help so they can determine good use of funds. Becky Swain advised the data measure is the sign in log for the lab. The after school math lab is for extra help and support. The math intervention is a targeted intervention and can be measured with assignments and tests. Students can show improvement and then retest. The target intervention asks them to review the last quiz and explain what they did wrong. There will then be an assignment and structure. Then they retake the quiz. It will be easy to see if the student has growth and improves.

Goal 4 addresses the technology needs of Bingham. Teachers have been attending digital learning training once a month. Rodney is big on technology. He wants to put technology in the hands of teachers and students. The plan will purchase 10 additional chromebook labs. There will be additional training to make sure teachers are using them for more than digital notebooks. Additional funds will need to be for repair and replacement of broken chromebooks. This has been highlighted by the chromebook check out for online learning. This is a great way to use carryover as well. Rodney wants to keep the labs current and aging labs can be surplus to our feeder elementary schools when they are still functional but not the most current for our students. Todd Hunter asked about the age of Bingham's current supply. Rodney advised that the oldest is 5 years old. As the school checked out chromebooks to students they discovered screens are broken or keys are missing. Todd asked about purchasing technology with warranties. Rodney advised that most companies don't currently offer extended warranty options to schools. Rodney will try to work with vendors that give at least a 3 year warranty. The upgrade to the wireless system at Bingham means that the chromebook will work and they are placing hotspots in "dead" spots in the building. The biggest challenge to signal is Bingham is an old brick buildin. Becky Rigby will continue to be a digital coach for the school, assigned by the district, to support and continue to teach teachers how to fully utilize technology.

Goal 5 encompasses a lot of different items. Rodney advised that the first line provides the same PLC learning days for other curricular departments not previously provided for in goals 1 through 4. Every

department is budgeted 3 planning days for the year. The golden lining to this current situation with the school in soft closure is that working together for teachers is essential to really succeeding. The next item will provide teachers days to take professional training or professional development activities. When the teachers take kids on field trips, the school has to pay the substitute. Another item will cover substitutes and help cover academic field trips for students by lowering travel and participation cost. If a teacher takes a student on a field trip, the bus alone can cost at least \$105. This money would be for academic related field trips-not sports. There will be a whole process on how they get it approved. Another item is to pay for Latinos in Action and People of the Pacific class. Rodney explained that last year based on projected enrollment he got 92.5 FTE. In other words, he received funding to pay for 92 and half teachers. When he ran an audit after the school year began, Bingham had 95 teachers to pay. He was over budget. With actual student enrollment numbers and not just the projected numbers, Bingham had 6 teachers to pay over the amount allowed. He received permission from the district to let him continue to cover the teachers for this year with the understanding that it would be fixed for the coming school year. Rodney doesn't want to remove the classes, especially Latinos in Action and People of the Pacific. POP is only 1 period a day. The teacher works on grades of his students and their connection with each other and the community. When looking at our data, our lowest achieving students are students of color and he hopes by continuing these programs will help those students achieve. Since the goal of the council is to reach targeted groups of students, this would be an appropriate funding source to maintain the classes and teachers at Bingham. It would also cover a class of Hope Squad that has developed curriculum. Another item would also cover an ELD course. Students learning English have the lowest personal growth and achievement scores in the district and state. There is a federal requirement to provide ELD instruction and provide a specific class to help. Rodney will share the WIDA data for them when it is available since the test was recently administered. Michael Orlowski is ELD endorsed and trained. He will teach it and be a resource for all ELD students at Bingham. Since the council wanted more ACT prep courses, the next item covers the cost to offer them to align with ACT test dates for those students that want it, not just juniors. The next item pays for the credit recovery classes. Rodney offered that the credit recovery classes had momentum to help students before the soft closure. The students were doing really well. Our measurement is easy for this item-do students in the class graduate or not. There is a contract. The students have to buy the recovery packets and start within the first 2 days. They will continue to look at options for credit recovery to really help students. Another item will pay for PLC registration fees. The conferences are very expensive. The last item will provide the school funding to take teachers to conferences regarding grading reform. Bingham is due to be re-accredited. We were given 2 goals at the last accreditation. One was to reform and improve grading practices of the school. Corey Fairholm asked about titling goal 5 differently. Rodney will correct the title when the plan is submitted. Todd Hunter asked about teacher numbers. There are 50 teachers not in core subjects. Todd asked how teachers will use the days. Rodney advised teachers will submit a formal request that will be approved and they are required share the information with their teams and report back to Rodney. The \$20,000 is for any teacher who wants to go to professional development. Todd asked about the amounts for the teachers for the three classes. Rodney advised it depends which teacher teaches it. Todd asked about ELD. Rodney advised that it stand for English Language Development. This class will be on the student's schedule for any student as identified needing language skills. Todd asked about ACT Prep courses effectiveness. Rodney advised that can be hard to measure. We can survey students and see where we can improve. There are 5 tests

a year and the school only offers one prep. Becky Swain advised the council that field trips effectiveness can be low but they do help. Rodney advised that this item is just to offset the cost for students for academic field trips. Becky also asked about attending conferences with teachers. Rodney is very open to that option for those who would like to attend. Beckey informed the council that she really wants accountability so the funds are used effectively. She doesn't want to go to the conference but wants the council to help in the selection process of those conferences and prioritize the support for conferences to use the funds effectively. Rodney advised that is doable. The only difficulty is that the council only meets 4 times a year and could prevent some from attending conferences that would happen before the council meets again. Debbie Brown advised that she is part of SAC which approves PD or professional development for 18 to 19 days the district provides funding for. There is an application with metrics and effectiveness. Rodney has continued to support it through additional funding as well. Newer teachers want to go more frequently and not all teachers go every year. Debbie advised that they have a form and could provide a copy. Becky really advises that the council have some process to spend the money on professional development and conferences. Corey Fairholm suggested that the council could receive a report on the process but not be directly tied to approving the funds. Becky Swain offered to have a group that would meet more frequently to approve the spending of this budget. Rodney advised the council that they can formalize that process in the future and still approve the goal. Sherri Mattle asked about other groups who provide emotional support to students beside the Hope Squad. Rodney advised there are some additional clubs like Golden Gate.. The school will still allow them as clubs. The Hope Squad is not just run as a club but has a leadership curriculum that can be implemented. Bingham does not have a formal class. Other schools in the district offer this Hope Squad as a class for their students. Libby Spicker is willing and has been spearheading the Hope Squad without any compensation after school and on her own time. Michelle Putnam advised that there is a curriculum which makes it appropriate for a formal class. Latinos in Action offer tutoring to elementary students. These types of classes lift the minority population of Bingham. The classes help them connect to the high school and can lead to success. It really helps connect them to resources. Sheri asked about other minorities. Michelle says yes we do have other minority populations. The asian population doesn't have as much achievement gap in the current data. The need is specific and can be addressed by funding these classes.. Becky Swain advised other minorities can take the class. They do not limit to just the ethnicity implied in the title. Sheri Mattle advised HB 57 passed and provides funds for social and emotional learning. Bingham's Golden Gate Club went to the legislature and specifically spoke to them about funding. For the Golden Gate club, Michelle advised they don't have a teacher to offer curriculum and she is not currently aware of any prepared curriculum to use for Golden Gate. It will continue as a club. The Hope Squad has a curriculum and provides community service. Tina Mitchell advised that Libby and Makenzie are doing after school on their own dime. They've researched the curriculum and will be able to provide more community support. Sheri advised Bingham should receive money for Golden Gate from HB 57. Rodney advised that he is waiting for direction from the district about how that will come and where it will go. Rodney will advise council when he knows. Sheri asked if they can sign up Hope Squad or if they are selected. Tina advised there is a selection process. They do need to meet criteria and she can get a copy from Libby to let council know how they are selected. Rodney advised that The Hope Squad at the middle school were nominated by students to make sure that they are students that are good for others to reach out to. Kristy Ives asked about other options for students who don't feel connected. Rodney advised there are a lot of clubs. There is a club board. Teachers run clubs and get funds from the

school and approval for any fees that they may want to charge. There are 40 different clubs being offered after school for student connection. Sheri asked about the Principal's roundtable. Rodney advised there have been 2 roundtables so far. Becky Swain acknowledged that the plan has a lot of the money going to teachers for PLC time. It has been going on at Bingham for a while. She feels the main difference in the council's approach with the land trust plan is to have more accountability so the funds are used effectively. Rodney advised that every teacher at Bingham has a will to do PLC work and do it correctly. They have never been afforded the time to do the work. You cannot do high functioning PLC work in a 45 minutes window, a couple of times a month. We have to give them time to do it with. Debbie Brown advised they had these days in the past paid for by principals. Teachers always turn in artifacts/documentation for their work. Science is instituting the new SEEDs standards. They need more time to sit together and make sure they are teaching the new standards and curriculum. It also helps the new teachers in departments. Becky Wells advised that they met for 20 hours in the summer and it really helped to create common assessments and work on invention pieces. During the school year, it helps the new teachers in departments and they can add greatly to the discussion. Todd asked about ensuring that field trip funds are for the neediest. Rodney advised with the new fee waiver system instituted by the district, no student is excluded based on ability to pay.

Kristy Ives motions to approve the 2020-2021 Land Trust Plan as received and reviewed by council.

Sharon Richins seconded the motion.

All members voted by roll call

Becky Swain voted yes

Corey Fairholm voted yes

Debbie Brown voted yes

Kristy Ives voted yes

Kari Hall voted yes

Becky Wells voted yes

Michelle Putnam voted yes

Sharon Richins voted yes

Sheri Mattle voted yes

Tina Mitchell voted yes

Todd Hunter voted yes

Rodney advised all members will receive an email when the plan is submitted. They will need to review it and provide an electronic signature that they participated in the meeting. Rodney will communicate the signature requirements by email.

3. Propose a Meeting in May

- a. Members asked about the next meeting. Becky Swain advised that there school wide discipline plan and the council needs to review the safety plans of the school as required by all councils. Becky and Rodney set up a tentative date in May and she will email the members with the date and coordinate availability.. Sheri Mattle would like a report on the expenditures. Rodney advised that will be part of the first meeting of next year. Sheri asked if ELD is an unfunded mandate. Rodney and Michelle both advised there are funds for ELD as a

federal requirement but not specified and targeted to provide the course Bingham's land trust plan will specifically fund. Bingham has a small percentage of ELD and receives less ELD funding than West Jordan High that has more of a need based on the number of ELD students they have compared to Bingham.

4. Meeting adjourned.

Becky Swain motioned to adjourn.

All council members voted in favor of the motion.

Becky will create an agenda for the May meeting and communicate to the council by email dates and information.

Meeting Adjourned.

***Up to 2 minutes will be provided at the end of each agenda item for questions and comments.**